



GENERAL TERMS AND CONDITIONS

This Agreement to provide and purchase Services is entered into as of the Effective Date by and between China Telecom (Kenya) Limited, a company incorporated in the Republic of Kenya (Registration No: CPR/2015/218107) with its registered address at Plot no. L.R. No 1/301, Office No. 6, on 1st Floor, The Atrium, Chaka Road, Nairobi, Kenya, P.O. Box 21554-00505 Nairobi (hereinafter "CTKL") and the Customer.

CTKL and Customer agree that unless otherwise specified in a Service Order, the terms of this Agreement apply to the provision and use of all CTKL Services (including but not limited to the IPLC, IEPL, IP-VPN and IP Transit).

If the Customer is purchasing **Internet Data Centre Service** or **Equipment and Maintenance Services**, the terms of this Agreement and the additional terms and conditions set out in Annexes to these terms shall apply.

1. DEFINITIONS AND INTERPRETATION

1.1 In this Agreement:

"**Affiliate**" means in relation to either Party each and any subsidiary or holding company of that Party and each and any subsidiary of a holding company of that Party or any business entity from time to time controlling, controlled by, or under common control with, either Party;

"**Agreement**" means the Service Order, the terms and conditions in this document, the Service Level Agreement for the Service (if applicable) and any other document incorporated by express reference by CTKL;

"**Bank Guarantee**" has the meaning set out in clause 28.3;

"**Business Day**" means any day other than a Saturday, Sunday, gazetted public holiday or national day in Kenya on which banks are generally open for the conduct of banking business in Nairobi, Kenya;

"**Confidential Information**" has the meaning set out in clause 24.1;

"**Control**" (including the terms "**Controlling**" and "**Controlled**") means the direct or indirect power to direct or cause the direction of the management and policies of an entity, whether through ownership of more than 50% of the voting interest, by contract, or otherwise;

"**Credit Limit**" has the meaning set out in clause 28.1;

"**CTKL**" means China Telecom (Kenya) Limited;

"**CTKL Equipment**" means any equipment and other property, including any Network Terminating Units (NTUs), provided by CTKL, its affiliates or underlying carriers for the



purposes of providing the Services as set out in the Service Order;

"**Customer**" means the entity described as such on the Service Order form;

"**Customer Facilities**" has the meaning set out in clause 6.2;

"**Data Protection**" has the meaning set out in clause 31;

"**Default Rate**" means the rate that is two percent (2%) above the base lending rate of the Barclays Bank of Kenya Limited from time to time;

"**Discloser**" has the meaning set out in clause 24.1;

"**Dispute**" has the meaning set out in clause 27.1;

"**Due Date**" has the meaning set out in clause 4. 4;

"**Effective Date**" means the date on which the last Party to sign the Service Order signs the Service Order;

"**Extra Charge**" has the meaning set out in clause 4.3;

"**Force Majeure Event**" has the meaning set out in clause 12.1;

"**Local Loop**" has the meaning set out in clause 9.1;

"**Loop Provider**" has the meaning set out in clause 9.1;

"**Party**" means CTKL or the Customer and "**Parties**" means both of them;

"**Payment Dispute**" has the meaning set out in clause 5.1;

"**Ready for Service Date**" has the meaning set out in clause 10.1;

"**Recipient**" has the meaning set out in clause 24.1;

"**Monthly Recurring Charges**" means the monthly recurring charges for provision of the Services set forth in the Service Order;

"**Non-Recurring Charges**" means the once-off charges, if any, specified in the Service Order and includes charges incurred for installation Services, any equipment purchased from or via CTKL, delivery charges and other expenses that are not included in the Monthly Recurring Charges;

"**Service Level Agreement**" means the document by that name which contains the service level commitments for the Services and which, if applicable to this Agreement, shall be incorporated by indicating as such on the Service Order;

"**Service Order**" means the agreed order for Services (evidence by signature of both parties) including any applicable price list to which these Terms and Conditions are incorporated;

"**Services**" means the telecommunications and related services to be provided to the Customer as set out in the Service Order, but excluding any Local Loop;

"**Termination Payment**" has the meaning set out in clause 11.4; and

"**Website**" means the website whose URL address is <http://tnc.ctmea.net>



- 1.2 In this Agreement the words “including” and “in particular” and any similar words or expressions are by way of illustration and emphasis only and do not operate to limit the generality or extent of any other words or expressions
- 1.3 In this Agreement the singular includes the plural and vice versa, and reference to any gender includes the other genders.

2. SERVICES

- 2.1 CTKL shall itself or through its affiliates or underlying carriers provide the Services as described in the Service Order.
- 2.2 In the event of any conflict between the terms and conditions set out in any parts of the Agreement, the terms shall be applied in the following order in decreasing order of precedence:
- 2.2.1 the Service Order;
- 2.2.2 the terms and conditions in this document, or in any Annex to the same;
- 2.2.3 the Service Level Agreement; and
- 2.2.4 any other document incorporated by express reference.
- 2.3 Notwithstanding anything to the contrary set forth in this Agreement, CTKL may suspend any applicable Service:
- 2.3.1 immediately and without notice if any misuse of such Service or misconduct with respect to such Service on the part of the Customer or its customers would, in CTKL’s reasonable opinion, cause material damage to CTKL’s network, facilities or other property; or
- 2.3.2 upon twenty four (24) hours’ written notice on request of a governmental authority. CTKL shall have no liability for any suspension of, or a failure to provide, the relevant Service in these circumstances and, in the case of sub-clause (b), shall use reasonable endeavours to restore full provision of the applicable Services as soon as reasonably practicable.
- 2.4 CTKL shall supply the Service in accordance with the Service Level Agreement, if applicable, for that Service.
- 2.5 Additional terms may apply in respect of specific Services as set out in the applicable Service Order. In addition, Annex 1 to these terms sets out the additional terms applicable to Internet Data Centre Services.

3. TERM



- 3.1 This Agreement commences on and from the Effective Date and shall continue in force unless and until it is terminated in accordance with this clause 3 or clause 11. The Service Order shall set out the individual terms of any Services to be provided pursuant to this Agreement. If no term is specified for the relevant Service in the Service Order, the initial term of that Service shall be one (1) year from the relevant Ready for Service Date.
- 3.2 Upon the expiry of the initial or the then current term for the relevant Service under the Service Order, the term for the Service shall automatically be extended until that Service is terminated by either Party upon sixty (60) Business Days' written notice to the other Party.
- 3.3 To avoid doubt, termination or expiry of a Service shall not be deemed to terminate this Agreement unless or until all Services subject to the Service Order have terminated.

4. **PRICING AND BILLING**

- 4.1 CTKL shall provide the Customer with clear and complete information about any charges, rates, terms and conditions for available and proposed Services in relation to the relevant Service Order.
- 4.2 Commencing on the Ready for Service Date for the relevant Service, the Customer shall pay CTKL the Monthly Recurring Charges and any Non-Recurring Charge for that Service incurred so far. The Customer will only be invoiced for and pay for the Services that the Customer Party is receiving under the relevant Service Order.
- 4.3 The Monthly Recurring Charges will be invoiced in advance at the beginning of each month. If the Ready for Service Date occurs on a date other than the first day of a calendar month, the first Monthly Recurring Charges shall be reduced to an amount equal to the remaining days of the month in which the Ready for Service Date falls (including the Ready for Service Date) multiplied by a rate equal to one-thirtieth (1/30th) of the Monthly Recurring Charges. CTKL shall invoice the Non-Recurring Charges on and from the Ready for Service Date, but reserves the right to invoice earlier if the Customer cancels a Service or CTKL terminates or cancels a Service for the Customer's breach. CTKL shall invoice the Non-Recurring Charges on the basis set out in the Service Order.
- 4.4 The Monthly Recurring Charges for Services may be aggregated and invoiced on a periodic basis other than monthly. Apart from the Monthly Recurring Charges, if the Service Order specifies that additional charges may be incurred due to the actual usage of Services by Customer ("**Extra Charge**"), CTKL reserves the right to invoice the Customer



an Extra Charge at the end of each calendar month following the relevant Ready for Service Date. However, CTKL shall give reasonable notice of the same to the Customer prior to invoicing.

- 4.5 The Customer shall pay each invoice issued pursuant to this Agreement within thirty (30) calendar days of the date of the invoice ("**Due Date**").
- 4.6 In addition and without prejudice to any other remedies CTKL may have, if the Customer fails to pay any amount when due, CTKL may charge interest on the unpaid balance compounded daily from the Due Date until the date paid at the Default Rate. CTKL may also net or set-off amounts payable by CTKL to the Customer under this Agreement or otherwise against any unpaid balance if the Customer fails to pay any amount when due.
- 4.7 The charges payable by the Customer under this Agreement are exclusive of, and the Customer shall assume and pay promptly, all applicable taxes, including value added tax and withholding tax on payment for services rendered by subcontractors of CTKL, and duties or levies imposed by any authority, government or government agency (except income tax attributable to CTKL). The payment of such sums shall be made in full without any set-off, deduction or withholding whatsoever.
- 4.8 If any tax or duty has to be withheld or deducted from any payment under this Agreement, the Customer will increase payments under this Agreement by such amount as shall ensure that after such withholding or deduction CTKL receives an amount equal to the agreed charges.
- 4.9 If for any reason CTKL receives in respect of any obligation of the Customer under this Agreement an amount (the "**received amount**") in a currency other than in the currency specified in the Service Order (the "**contractual currency**"), the received amount shall only constitute a discharge of the Customer's obligation to the extent the amount (the "**converted amount**") in the contractual currency which CTKL is able to purchase with the received amount (at the prevailing market rate in the normal course of CTKL's business as soon as reasonably possible after receipt) is at least the amount of the contractual currency due to CTKL. If the converted amount is less than the amount in the contractual currency expressed to be due to CTKL, Customer shall forthwith on demand pay to CTKL an amount in the contractual currency equal to the deficit and reimburse CTKL for all costs and expenses incurred in converting the received amount to the contractual currency.

4.10 Without limiting CTKL's other rights and remedies



under this Agreement, CTKL may suspend all or part of the applicable Services with written notice if any part of an undisputed invoice related to those Services remains unpaid for more than fourteen (14) calendar days after the Due Date.

- 4.11 Starting on and from the first anniversary of the Ready for Service Date, CTKL may, by providing fourteen (14) calendar days' written notice, increase the Monthly Recurring Charges once annually by the prevailing Retail Price Index ("RPI") (as determined at the date of the notice). In addition to this, at CTKL's request, the parties shall meet to undertake in good faith a review of the pricing.

5. BILLING DISPUTES

- 5.1 If the Customer reasonably disputes any matter contained in any invoice ("**Payment Dispute**"), the Customer shall pay the undisputed portion of the invoiced charges in accordance with clause 4. Written notice regarding any Payment Dispute must be provided to CTKL identifying the charges in dispute, by within twenty (20) Business Days of the date of the relevant invoice, otherwise the invoice is deemed to have been accepted by the Customer. A Payment Dispute shall not be grounds for the Customer to withhold or delay payment of any undisputed amount.
- 5.2 In the event of a Payment Dispute, the Parties shall in good faith investigate the matter and endeavour to resolve the disputed charges within thirty (30) days following notice of the Payment Dispute. If the Parties are unable to informally resolve the Payment Dispute in good faith within thirty (30) days following notice of the Payment Dispute, the Payment Dispute shall be addressed in accordance with the provisions of clause 27, during which period CTKL reserves the right to suspend or terminate the relevant Services. Nothing herein shall be construed to constitute a waiver of CTKL's right to terminate this Agreement or relevant Service Order or to exercise any other rights under this Agreement or at law or in equity.
- 5.3 Following resolution of the dispute, the adjustment (if any) will be applied to the payment of the Customer's next invoice. If it is ultimately determined that the adjustment amount is payable by the Customer, CTKL may (without prejudice to any other remedies CTKL may have) charge interest on the adjustment amount from the original Due Date for payment of the disputed amount at the Default Rate. Such interest shall accrue on a daily basis for each day thereafter until actual payment is made, whether before or after judgment. The Customer shall pay the interest immediately on demand by CTKL.



6. RESPONSIBILITIES OF CUSTOMER

- 6.1 Unless otherwise stated in the Service Order, the Customer will, without limitation, if applicable:
- 6.1.1 at its own expense, provide all reasonable preparations required to comply with the installation and maintenance specifications of CTKL, its affiliates or underlying carriers, including (but not limited to) arranging access to any of the rights-of-way, conduits and equipment space necessary for CTKL to provide Services to the Customer's sites;
 - 6.1.2 comply with the reasonable instructions of CTKL regarding installation and provision of the Services;
 - 6.1.3 be responsible for the costs of relocation of Services once installed; and
 - 6.1.4 familiarise itself with and abide by any safety or security requirements pertaining to the use of the Services.
- 6.2 The Customer will, if applicable, provide at the Customer's sites (without limitation) the necessary equipment, protective apparatus, space, conduits, ventilation, air conditioning and electrical power ("**Customer Facilities**") required to maintain the facilities used to provide Services to Customer's sites without charge or cost to CTKL in accordance with CTKL's specifications. The Customer will be responsible for maintaining its sites as safe places to work, which are insured against fire, theft, vandalism and other casualty. The Customer shall carry out adjustments, modifications, alterations, repairs or replacements at its own expense to any Customer Facilities when so reasonably required by CTKL and only in accordance with the instructions received by CTKL in writing. Customer will also be responsible for ensuring that the Customer Facilities comply with all applicable laws, governmental rules and regulations, and any reasonable rules that CTKL imposes uniformly in good faith on all users of CTKL facilities and services, provided that in no case shall such rules materially adversely affect Customer's access to or enjoyment of the Services provided in accordance herewith. CTKL may immediately suspend, and shall not be liable for a failure to supply the relevant Services, if the Customer is in breach of this clause 6.2. CTKL shall confirm such suspension by written notice within forty eight (48) hours after the event. CTKL shall not be responsible and/or liable for any service degradation or service interruption which is caused by Customer Party Facilities/Customer Facilities. Moreover, Customer Party/Customer shall not be entitled to any service credit or compensation from CTKL for such service degradation or service interruption.
- 6.3 The Customer will comply with all applicable laws and regulations relevant to this



Agreement and its use of the Services. The Customer will be responsible for obtaining and maintaining all necessary licences, permits and approvals required by any and all governmental authorities to permit the Customer to receive Services and comply with its obligations under this Agreement. The Customer shall use the Services in accordance with such licences, permits and approvals, and will not use Services for any unlawful or unauthorized purpose. The Customer hereby indemnifies CTKL from and against all costs, losses, damages, claims or proceedings which CTKL may incur, suffer or for which it becomes liable, arising out of any breach of this clause 6.3 or clause 6.5.

6.4 Customer hereby indemnifies CTKL against any and all loss of or damage to the CTKL Equipment located on Customer's sites which CTKL incurs, suffers or for which it becomes liable in connection with the negligence or wilful misconduct of persons other than CTKL, its affiliates, or the underlying owner. Upon expiration or termination of this Agreement, the Customer will promptly return to CTKL any equipment and other property owned by CTKL, its affiliates or underlying carriers and provided to Customer.

6.5 Customer will not, nor will it permit or assist others to, and will ensure that its own employees, customers and third parties do not, misuse, abuse or fraudulently use the Services, including, but not limited to, the following:

6.5.1 obtaining or attempting to obtain services by any means or device with intent to avoid payment; or

6.5.2 unauthorised access, alteration, destruction or any attempt thereof, of any information of another CTKL customer by any means or device; or

6.5.3 using Services so as to impair or interfere with the use of equipment or facilities of CTKL, its affiliates or underlying carriers by other customers or authorised users, or in violation of the law or in aid of any unlawful act; or

6.5.4 using Services to impair or interfere with the privacy of any communications; or

6.5.5 using Services to send, transmit or communicate any material, data, images or information which is (a) in breach of any law, regulation, code of practice or acceptable use policy; or (b) defamatory, false, abusive, indecent, obscene or menacing or otherwise offensive; or (c) in breach of confidence, copyright or other intellectual property rights, privacy or any other right of any third party.

6.6 The Customer will take every reasonable precaution in its use of the Services to prevent contamination of any software or hardware or diffusion of any software or hardware contamination including computer viruses.

6.7 The Customer shall be solely responsible for, and shall be the controller of:



- 6.7.1 the content of information and communications transmitted by its use of the Services; and
- 6.7.2 the Customer's use and publication of communications and/or information using the Services.
- 6.8 Without limiting any other rights or remedies of CTKL, if the Customer continues to engage in any activities in breach of this clause 6 after written notice from CTKL and a thirty (30) day cure period, CTKL may suspend its performance without liability to the Customer and/or terminate the relevant Services with no further obligation to the Customer, provided that CTKL shall be entitled to immediately suspend or terminate the relevant Services (without a cure period) if, in CTKL's reasonable opinion, it is at risk of incurring legal liability in relation to the Customer's breach of this clause 6. In the event of such termination, the Customer shall be liable for Termination Payments.

7. CTKL EQUIPMENT AND INTELLECTUAL PROPERTY

- 7.1 CTKL Equipment shall at all times remain the sole and exclusive property of CTKL, its affiliates or underlying carriers, and the Customer shall have no interest or rights in it except for quiet possession and the rights to reasonably use such CTKL Equipment pursuant to the terms of this Agreement. If any CTKL Equipment is lost, damaged or removed by the Customer or whilst in the Customer's possession, other than as a result of reasonable wear and tear, the Customer hereby indemnifies CTKL for an amount representing the value of such CTKL Equipment immediately preceding such loss, damage or removal. The Customer shall obtain the prior written approval of CTKL before connecting any equipment to CTKL's or its affiliates' or underlying carriers' networks or the CTKL Equipment.
- 7.2 Unless otherwise provided for in the Service Order, all intellectual property belonging to a Party or its licensors prior to the Effective Date or the date of any relevant Service Order, and all modifications thereto, will remain vested in that Party or its licensors.

8. OPERATIONAL AND COMMERCIAL MATTERS

- 8.1 CTKL shall use its reasonable endeavours to establish a customer care system within which the Customer can make inquiries and complaints concerning the Services.
- 8.2 CTKL shall take appropriate technical and organizational measures to safeguard the security of its Services. Where there is a particular risk of a breach of the security of the Services, CTKL shall notify the Customer of the risk and where the risk lies outside the



scope of the measures that may be taken by CTKL, of any possible remedies, including an indication of the likely costs involved.

8.3 The Customer shall, upon prior and reasonable notice from CTKL, and subject to CTKL's compliance with the Customer's reasonable security procedures, allow agents and employees of CTKL, its affiliates or underlying carriers reasonable entry and access to the sites at which Services will be provided in order to, without limitation, install, inspect, maintain or repair or remove its facilities and/or equipment.

8.4 CTKL reserves the right to limit any and all communications or traffic from the Customer on any route during conditions of network congestion or for any other reason which CTKL in its sole discretion may determine.

9. LOCAL LOOP

9.1 Customer desires CTKL to order and administer local tail circuits (each a "**Local Loop**") in order to interconnect the Customer's network and equipment with the Services, CTKL reserves the right to order Local Loops from the local circuit provider (the "**Loop Provider**") of its choice. If the Loop Provider does not provide test results regarding the Local Loop to CTKL, then CTKL may test the Local Loop based on International Telecommunication Union recommendations. CTKL may accept or reject the Local Loop in its reasonable discretion based on such test results. CTKL may suspend or terminate any Local Loop upon written notice to the Customer without liability to the Customer in order to comply with the order or request of any court, government agency or regulatory authority, or with any applicable law, governmental rule or regulation.

9.2 In the event of interruptions to or other problems with a Local Loop, the Customer shall notify CTKL's designated technical point of contact via phone, fax and/or e-mail. CTKL's sole obligation with regard to such interruptions shall be to use its commercially reasonable efforts to cause the Loop Provider to promptly remedy such problems.

9.3 Upon at least sixty (60) days' prior written notice to the Customer, CTKL may change the Loop Provider for a Local Loop. Such changes shall be at CTKL's sole cost and expense. The Customer may request a change in a Loop Provider upon at least sixty (60) days prior written notice to CTKL. If CTKL accepts the Customer's request the Parties shall enter into a new Service Order. Changes requested by the Customer shall be at the Customer's sole cost and expense, including all costs or penalties incurred by CTKL due to the early termination of the original Local Loop.

9.4 The Customer shall be liable for all reasonable termination charges incurred by CTKL due



to its cancellation of a Local Loop, unless (i) such cancellation is initiated by CTKL pursuant to clause 9.3 or (ii) provision for sharing any such termination charge is set forth in the Service Order.

- 9.5 If the Customer does not indicate on the Service Order that it desires CTKL to provide (or, where necessary, to order and administer) a Local Loop on its behalf, then the Customer shall be solely responsible for ordering and administering that Local Loop. CTKL shall not be liable for any delays in the Ready for Service Date caused by the Customer's failure to place a timely order for a Local Loop, nor for any delays in Local Loop delivery caused by the Customer's Loop Provider.

10. ACCEPTANCE AND TESTING

- 10.1 CTKL shall provide the Customer written notice once the Services are deemed ready and available for use Customer will have three (3) Business Days to test the Services, at the Customer's expense, and notify CTKL in writing if the Services are in material non-compliance with the applicable technical specifications set forth in the relevant Service Order. If no written notice is received from the Customer within such three (3) Business Day period, the Customer shall be deemed to have accepted the Services and the "**Ready for Service Date**" shall be the date on which CTKL provided the notice of availability to the Customer and the Customer shall be charged on and from the Ready for Service Date. If the Customer delivers notice of material non-compliance within the three (3) Business Day period, CTKL shall promptly take such reasonable action as is necessary to correct any such non-compliance in the Services and shall notify the Customer of a new Ready for Service Date upon correction. The Customer shall then be charged on and from the new Ready for Service Date.
- 10.2 The Service will be deemed by CTKL to be ready for service upon the successful completion of the Service Compliance Test or as otherwise provided for in the Service Order.
- 10.3 CTKL shall provide the Customer with easily understandable information regarding CTKL's complaint handling processes in various media and formats.

11. TERMINATION RIGHTS; TERMINATION PAYMENT

- 11.1 CTKL, without prejudice to its other rights at law or in equity, may terminate this Agreement immediately with written notice if (a) if the Customer fails to provide the necessary security, Bank Guarantee or prepayment in accordance with clause 28; or (b) the



Customer is in default in the payment of any undisputed amount due thereunder and has failed to remedy such default within twenty (20) days of receipt of written notice of such default from CTKL.

- 11.2 Either Party may terminate this Agreement immediately with written notice to the other Party ("**Defaulting Party**") if:
- 11.2.1 the Defaulting Party is in material breach of this Agreement other than a payment default which is governed by clause 11.1), and such breach is either not capable of being remedied or has not been remedied within thirty (30) days after receipt by the Defaulting Party of written notice thereof from the non-defaulting Party. For the purposes of this clause, a 'material breach' shall be deemed to include any breach of clause 8.1 (where the Customer is the Party in breach), or a breach by either Party of clauses 15, 16, or 22; or
- 11.2.2 any of the following events occurs in respect of the Defaulting Party (i) in the event of any evidence of the potential or imminent insolvency of the Defaulting Party or that Party's insolvency, dissolution or cessation of business operations; (ii) if the Defaulting Party files a petition in bankruptcy or if a petition in bankruptcy is filed against it; (iii) if the Defaulting Party makes an assignment for the benefit of any of its creditors or similar arrangement pursuant to any bankruptcy law or similar law of an applicable jurisdiction; or (iv) the Defaulting Party is resident in a jurisdiction other than Kenya and an event similar or equivalent to any of those specified in clauses 11.2.2(i), (ii), (iii) or (iv) occurs in relation to such Party.
- 11.3 CTKL may terminate this Agreement by providing as much notice (in writing) as reasonably practicable, if pursuant to a change to, revision or repeal of, any applicable statute or regulation, it is prohibited or restricted in its entitlement to run an electronic communications network or provide electronic communications services. In such event, CTKL shall refund the Customer for any excess monies already paid by the Customer for the remainder of the then current terms of all affected Service Orders.
- 11.4 Without prejudice to the Customer's obligation to pay to CTKL any amounts owing by the Customer in respect of charges incurred up to the date of termination and expiry of the Agreement, in the case of termination of this Agreement (a) by the Customer for any reason other than pursuant to the terms of clauses 11.2, 11.3 or 17 or (b) by CTKL pursuant to the terms of clauses 11.1(b) or 11.2, the Customer shall remain liable to pay CTKL an amount equal to (a) any Non-Recurring Charges owing by the Customer plus (b) the Monthly Recurring Charges for the remainder of the then current term under the



Service Orders (ignoring any automatic extensions of the same) plus (c) the aggregate charges payable to any Affiliates or underlying carriers (if any) for which CTKL is or becomes contractually liable in connection with any such termination ("**Termination Payment**"). The Customer acknowledges and agrees that the Termination Payment is a genuine pre-estimate of CTKL's loss in the event of early termination of this Agreement, and is not intended as a penalty.

11.5 Any termination of this Agreement does not affect any accrued rights or liabilities of any Party nor any provision which is expressly or by implication intended to come into force on, or continue in force after, termination.

12. FORCE MAJEURE

12.1 Neither Party shall be liable for any delays or failures to perform its obligations under this Agreement (except the payment of money due by Customer) to the extent such delays or failure is due to any event that is beyond the affected Party's reasonable control (a "**Force Majeure Event**").

12.2 Force Majeure Event means any circumstances beyond the reasonable control of either party including but not limited to inability or delay caused through an outage to any submarine cables, fire, flood, riot, act of God, severe weather, lightning, explosion, civil commotion, labour shortage or labour dispute, failure or shortage of power supplies, malicious damage, storm, tempest, act or threat of terrorism, war, military operations, act of government or other competent regulatory authority, or any other circumstances which may affect the safety of its Personnel carrying out repair or restoration duties or which may cause an outage to any submarine cables or other infrastructure.

12.3 If either Party is delayed in performing its obligations under this Agreement as a result of a Force Majeure Event, it shall give to the other Party at the earliest possible time after the Force Majeure Event becomes known, written notice of its claim for any extension of time for its performance, together with a description of the Force Majeure Event on which it bases its claim of force majeure.

12.4 If a Force Majeure Event continues for a period of thirty (30) days, either Party may terminate this Agreement without penalty by giving notice in writing to the other Party.

13. LIMITATIONS

13.1 The Parties recognise that neither Party has control over the laws or regulations of governments pertaining to international telecommunications services or the rules and



conditions established by third parties. The Services are provided on an "as is" and "as available" basis. To the fullest extent permitted by applicable law, except as expressly provided in this Agreement, CTKL expressly disclaims all warranties, conditions or other terms of any kind, whether express or implied, by statute or otherwise, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose and non-infringement. Whilst CTKL shall implement reasonable security measures and protocols in respect of the Services, CTKL does not guarantee or warrant that the Services will meet the Customer's requirements, nor that the Service(s) will be uninterrupted, timely, secure, or error free. No advice, information, or expectation, whether oral or written, obtained by the Customer through use of the Service shall create any warranty not expressly made herein.

13.2 Provisions of applicable legislation may imply warranties or conditions or impose obligations upon CTKL which cannot be excluded, restricted or modified, or which cannot be excluded, restricted or modified except to a limited extent. This Agreement must be read and construed subject to any such legislation. If any such legislation applies, then to the extent to which CTKL is entitled to do so, the liability of CTKL under that legislation will be limited at CTKL's option to:

13.2.1 re-supply of the Services;

13.2.2 payment of the cost of having the Services supplied again; or

13.2.3 any other remedy prescribed by any applicable law.

13.3 Except as otherwise provided in this Agreement, neither Party will be liable, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, under or in connection with this Agreement for any indirect, consequential or special loss or damage, even if such loss was foreseeable or the Party who would otherwise be liable for such loss has been advised of the possibility of such loss or damage. This clause does not relieve the Customer of its obligation to make any payment hereunder.

13.4 CTKL shall not be liable, whether in contract, tort (including negligence), breach of statutory duty, or otherwise, under or in connection with this Agreement for (a) loss of profit, (b) loss of business or contracts, (c) loss of production or operation time, (d) loss of, or corruption to data, or e) loss of goodwill or anticipated savings.

13.5 Subject to clauses 13.3, 13.4, and 13.6, the Customer hereby agrees that CTKL's maximum aggregate liability, whether in contract, tort (including negligence), breach of statutory duty or otherwise, arising under or in connection with this Agreement, shall be limited to the total amount of payments made by the Customer under this Agreement in



the six (6) month period preceding the latest event out of which liability arose.

- 13.6 The exclusions and limitations on a Party's liability in this clause 13 do not apply in the case of (i) fraud or fraudulent misrepresentation by it or its employees; (ii) death or personal injury caused by its or its employees' negligence; or (iii) a breach by that Party of obligations implied by section 14 of the Sale of Goods Act, Chapter 31 of the Laws of Kenya in so far as they are not repugnant to the laws of Kenya; or (iv) under any indemnities in this Agreement; or (iv) any other liability that cannot be excluded or limited under applicable law.

14. REGULATORY EVENTS AND REGULATIONS

- 14.1 This Agreement is made expressly subject to all present and future valid orders, approvals, directives and regulations of any regulatory body having jurisdiction over the subject matter hereof and to Kenyan laws, or any other governmental agency having jurisdiction. In the event that this Agreement, or any of its provisions, shall be found contrary to or in conflict with any such order, rule, regulation, directive or law, the Agreement or such provision(s) shall be deemed modified to the extent necessary to comply with any such order, rule, regulation, directive or law and shall be modified in such a way as is consistent with the form, intent or purpose of this Agreement.

15. NO AGENCY

- 15.1 Neither Party is authorised to act as an agent for, or legal representative of, the other Party, and neither Party shall have the authority to assume or create any obligation on behalf of, in the name of, or binding upon the other Party. No provisions of this Agreement will be considered to constitute a joint venture, partnership or agency between the Parties or to merge the assets, liabilities and undertaking of the Parties.

16. BINDING EFFECT; ASSIGNMENT

- 16.1 This Agreement is personal to, shall be binding upon and inure only to the benefit of the Parties and their permitted assigns. Nothing in this Agreement is intended to create or confer any right or remedy on any third party. Subject to the sub-contracting rights set out in clause 16.2, neither Party shall assign or otherwise transfer its rights or duties under, or other interests in, this Agreement or the proceeds of it without the other Party's prior written consent, which consent shall not be unreasonably withheld or delayed. However, either Party may assign this Agreement without consent to any Affiliate, or any successor



in interest (whether by merger, reorganisation or transfer of all or substantially all of its assets). No assignment by CTKL shall release the Customer of its obligations under this Agreement. Any attempt to assign any rights or duties in violation of this provision shall be null and void.

16.2 Notwithstanding clause 16.1, CTKL may sub-contract the performance of all or part of its obligations under this Agreement. CTKL shall remain primarily responsible for the acts or omissions of its sub-contractors to the extent that, if they were the acts or omissions of CTKL, they would be in breach of the terms of this Agreement.

17. AMENDMENT

17.1 Subject to clause 4.10 above (or clause 16 of Annex 1 if applicable), CTKL may vary the terms of this Agreement at any time by posting the changes on the Website and where reasonably practicable, giving the Customer prior notice.

18. ENTIRE AGREEMENT

18.1 This Agreement contains the entire contractual arrangements between the Parties with respect to the subject matter set out herein and all prior negotiations, correspondence, arrangements, understandings, promises and agreements with respect to such subject matter cease to have any effect.

19. INTERPRETATION

19.1 The words and phrases in this agreement shall have the meaning generally understood in the telecommunications industry. This Agreement shall be construed in accordance with its fair meaning and is not to be construed for or against either Party on account of which Party drafted this Agreement.

20. SEVERABILITY

20.1 If any court or competent authority finds that any provision of this Agreement (or part of any provision) is invalid, illegal or unenforceable, that provision or part-provision shall, to the extent required, be deemed to be deleted, and the validity and enforceability of the other provisions of this Agreement shall not be affected.

20.2 If any invalid, unenforceable or illegal provision of this Agreement would be valid, enforceable and legal if some part of it were deleted, the parties shall negotiate in good faith to amend such provision such that, as amended, it is legal, valid and enforceable, and, to the



greatest extent possible, achieves the parties' original commercial intention.

21. **REPRESENTATION OF AUTHORITY**

21.1 Each Party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such Party's obligations hereunder have been duly authorised and that the Agreement is validly and legally binding on such Party and enforceable in accordance with its terms.

22. **FURTHER ASSURANCES**

22.1 Each of the Parties agrees to execute and deliver any and all further agreements, documents or instruments necessary to give effect to this Agreement and the transactions referred to herein or contemplated hereby or reasonably requested by any other Party to evidence its rights hereunder.

23. **GOVERNING LAW**

23.1 This Agreement is governed by and construed in accordance with Kenyan laws.

24. **CONFIDENTIALITY**

24.1 "**Confidential Information**" means the terms of this Agreement including the Service Order and other information of any type and form related to the Agreement and the Services that the receiving Party ("**Recipient**") knows or has reason to know is confidential, proprietary or trade secret information of the other Party ("**Discloser**"), either a) because the information is marked as confidential or proprietary at the time of disclosure or promptly after disclosure; or b) because of the nature of the information and the context in which it was disclosed. Without limitation, information concerning business models and strategies, network design and traffic, Service performance, customers, requirements, and pricing is in all cases deemed to be Confidential Information, subject to the following sentence. The term "Confidential Information" does not include information that: i) was in Recipient's possession before receipt from Discloser free from restriction as to disclosure; ii) is independently developed by or for Recipient without reference to Discloser's Confidential Information; iii) is rightfully received by Recipient from a third party without a duty of confidentiality; or iv) is or becomes available to the public through no fault of Recipient.

24.2 Recipient shall keep Discloser's Confidential Information confidential, and may use



Discloser's Confidential Information only in connection with this Agreement, and may not disclose any such Confidential Information except as follows: a) to employees, agents, contractors or professional advisers and consultants of Recipient who have a need to know and who have been informed of Recipient's obligations hereunder; b) when disclosure is required under applicable law, if Recipient first gives Discloser written notice of the required disclosure and cooperates with Discloser, at Discloser's expense, in seeking reasonable protective arrangements (however, Recipient is not required to act in a manner which would result in sanctions or other penalties); or c) with the Discloser's prior written consent to the disclosure.

24.3 Recipient will be primarily liable to Discloser for the compliance of each person described in clause 24.2(a) with this clause 24. Recipient will preserve all proprietary markings on Discloser's Confidential Information provided to Recipient. At Discloser's request, Recipient will return all originals and copies of Confidential Information to Discloser or securely destroy it and certify its destruction.

25. NOTICES

25.1 All notices, requests, or other communications hereunder shall be in writing, addressed to the Parties at the addresses set forth on the Service Order.

25.2 Notices or requests must be in writing in the English language and must be delivered by a method providing for proof of delivery (including express courier, and facsimile or email if evidence of receipt is obtained). Any notice or request will be deemed to have been given on the date of receipt.

26. PUBLICITY; USE OF NAME

26.1 Neither Party (i) shall issue any publication or press release relating to this Agreement or the relationship of the Parties under this Agreement except as may be required by law or securities exchange or agreed to in a separate written agreement between the Parties; or (ii) may use the name, logo, trade name, service marks, trademarks or printed material of the other Party in any promotional or advertising material, statement, document, press release or broadcast without the prior written consent of the other Party, which consent may be granted or withheld at the other Party's sole discretion.

27. DISPUTE RESOLUTION

27.1 Any dispute, claim or controversy arising out of or relating to this Agreement or the



breach, termination, enforcement, interpretation or validity thereof ("**Dispute**"), must follow the dispute resolution process set out in this clause 27 before commencing proceedings. To avoid doubt, Payment Disputes shall be dealt with under clause 5.

27.2 All Disputes not able to be resolved internally by the Parties shall be finally determined by arbitration. Such arbitration shall take place in Nairobi and shall be conducted in accordance with the Rules of Arbitration of the Institute. The tribunal shall consist of one arbitrator to be appointed by agreement between the parties within 30 days of the first date when any party gives notice of the identity of the proposed arbitrator and, failing such agreement, to be appointed by the Chairman for the time being of the Chartered Institute of Arbitrators, Kenya Branch. The language of the arbitration shall be English. To the extent permissible by law the determination of the arbitrator shall be final and binding upon the Parties and shall not be subject to any appeal. The costs of the arbitration shall be payable by the Parties in such proportions as the arbitrator determines (or failing determination each Party shall bear its own costs).

27.3 Nothing in this clause 27 prevents either Party from seeking urgent injunctive or interlocutory relief from a court of competent jurisdiction.

28. FINANCIAL INFORMATION AND SECURITY

28.1 If requested by CTKL, the Customer shall provide financial information to determine its credit worthiness, as well as any information on its identity and legal and contractual capacity within twenty-one (21) days of written notice. CTKL reserves the right to withhold initiation or full implementation of Services without penalty pending the completion of a satisfactory credit evaluation. The Customer may be required to pay a deposit or, with respect to usage-based Services, become subject to a limit on the charges that the Customer may incur before a payment is required ("**Credit Limit**"). CTKL may require the Customer to provide a deposit amount or Credit Limit as a pre-condition to providing the Services, notwithstanding that a credit evaluation has or has not been carried out. The amount of the deposit shall not exceed charges (or, as the case may be, estimated charges).

28.2 The following clauses 28.3 to 28.5 shall not apply if CTKL has exercised its rights under clause 28.1 and the Customer has complied with its obligations with respect to a deposit amount or Credit Limit prior to CTKL providing the Services.

28.3 The Customer shall, if demanded by CTKL prior to the provision of Services, provide to CTKL a bank guarantee acceptable to CTKL ("**the Bank Guarantee**"), which is duly



filled in and issued in favour of CTKL, and signed by a first-rate bank located in Kenya. The amount of the Bank Guarantee shall be reasonably equivalent to three (3) months of charges under this Agreement.

- 28.4 CTKL is entitled to demand from the Customer a new or revised Bank Guarantee during the term, at CTKL's election, when either: (i) a Bank Guarantee is already in force but the amount guaranteed no longer meets or exceeds an amount equivalent to three (3) months' average charges (ii) in CTKL's sole discretion, there is a material and adverse change in the Customer's financial conditions, business prospects or payment history.
- 28.5 The Customer must renew the Bank Guarantee before it expires, otherwise CTKL may immediately suspend all or part of the Services. The Customer shall ensure the Bank Guarantee is valid or renewed until three (3) months following the expiry or termination of the Agreement.
- 28.6 At any time during the term, and provided a Bank Guarantee is not already in force, CTKL may require or revise a deposit amount or Credit Limit if, in its sole discretion, there is a material and adverse change in the Customer's financial condition, business prospects, or payment history. The amount of the deposit shall not exceed the average total charges for two months for the Services.
- 28.7 If the Customer fails to provide CTKL with a new or revised deposit or Bank Guarantee (where applicable) within fifteen (15) Business Days of a request from CTKL under this clause 28 (as applicable), then CTKL shall have the right to suspend the provision of Services to the Customer without liability upon notice to the Customer. CTKL shall have the right to apply the deposit or Bank Guarantee to cure any payment defaults, and shall refund any amount of deposit or allow a discharge of the Bank Guarantee, less any amount for payments still owing to CTKL by the Customer, no later than thirty (30) Business Days (in respect of the deposit) or three months (in respect of the Bank Guarantee) after termination or expiry of the Agreement. If the Customer fails to pay any charges incurred in excess of the Customer's Credit Limit within one Business Day of a request from CTKL, then CTKL shall have the right to suspend the provision of Services to the Customer without liability upon notice to the Customer.

29. ANTI-BRIBERY

- 29.1 It shall be a condition of this Agreement that, in pre-contract negotiations and in the performance of the Services: (a) the Customer has and shall at all times comply with the terms of the Anti-Corruption and Economic Crimes Act, Chapter 65 of the Laws of



Kenya and any other relevant regulations; and (b) the Customer will take all necessary steps to ensure that those conducting business on behalf of the Customer (including but not limited to its workers) comply at all times with the the terms of the Anti-Corruption and Economic Crimes Act, Chapter 65 of the Laws of Kenya and any other relevant regulations.

29.2 CTKL shall be entitled to immediately terminate this Agreement at any time by written notice to the Customer (and without a payment in *lieu* of notice) if the Customer (or personnel of the Customer) are guilty of any fraud, dishonesty, or act of bribery.

30. SANCTIONS AND EXPORT CONTROL

30.1 The Customer will not, directly or indirectly, use CTKL products or services, or export, re-export, transfer, or otherwise make available such products or services to any subsidiary, joint venture partner, or any other person:

30.1.1 in any country or territory that is, at that time, subject to comprehensive Sanctions administered by OFAC (including, without limitation, the Crimea region, Cuba, Iran, North Korea, Sudan, and Syria);

30.1.2 to facilitate, directly or indirectly, any activities or business of, with, or related to, any person who is a designated target of any Sanctions or for any prohibited end-use; or

30.1.3 in any other manner that is likely to result in a violation or potential violation of any Sanctions by any person.

30.2 For the purpose of this clause 30, "Sanctions" means:

30.2.1 United Nations sanctions imposed pursuant to any United Nations Security Council Resolution;

30.2.2 U.S. sanctions administered by the Office of Foreign Assets Control ("OFAC") of the U.S. Department of the Treasury, the Bureau of Industry and Security ("BIS"), or any other U.S. Government authority or department;

30.2.3 EU restrictive measures adopted pursuant to any EU Council or Commission Regulation or Decision adopted pursuant to a Common Position in furtherance of the EU's Common Foreign and Security Policy;

30.2.4 UK sanctions administered by HM Treasury, the Export Control Organisation, or any other UK Government authority or department; and

30.2.5 Any other economic sanctions or export control laws and regulations applicable to the CTKL or the Customer.



31. **DATA PROTECTION**

Each Party warrants, represents and undertakes to the other that, during the term of this Agreement or a Service Order, it shall comply with the Data Protection Act of 2019. This legislation serves to protect and uphold data privacy and data protection within the jurisdiction of the Republic of Kenya.

32. **LANGUAGE**

32.1 This Agreement is drafted in the English language. If this Agreement is translated into any other language, the English language text shall prevail.

32.2 Any notice given under or in connection with this Agreement shall be in the English language. All other documents provided under or in connection with this Agreement shall be in the English language, or accompanied by a certified English translation. If such document is translated into any other language, the English language text shall prevail.

33. **MISCELLANEOUS**

33.1 No waiver by either Party of any provisions of this Agreement shall be binding unless made expressly and confirmed in writing. Any such waiver shall relate only to such matter, non-compliance or breach as it relates to and shall not apply to any subsequent or other matter, non-compliance or breach. The failure of either Party to enforce or insist upon compliance with any of the provisions of this Agreement or the forbearance or waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment of any such right.

33.2 This Agreement may be executed in several counterparts, each of which shall constitute an original, but all of which shall constitute one and the same instrument.



ANNEX 1

INTERNET DATA CENTRE (IDC)

TERMS AND CONDITIONS

The following additional terms will apply in relation to the Internet Data Centre Service.

1. DEFINITIONS

In addition to the definitions in the Agreement, in this Annex 1 the following words shall have the corresponding definition:

Basic Remote Hands Service has the meaning given to it in Annex 1 clause 2.6.

Business Hours mean 9am to 5pm on an IDC Business Day.

Co-location Space / Customer Co-location Space means the space within the "Data Centre" designated by CTKL for the Customer to install and operate Customer Equipment, as more particularly described in the Service Order.

Concierge Services includes Basic Remote Hands Service, Customer Equipment Receipt and Temporary Storage Service.

Cross-connect means an interconnection that exists in the Co-location Space (including interconnections that use the Data Centre environment as a carrier, such as wireless and infrared connections) which is used by the Customer to connect Customer Equipment to:

- (a) the network termination point of a domestic network located within the Data Centre or within the Data Centre Building;
- (b) Customer Equipment located elsewhere within the Data Centre;
- (c) equipment or facilities of other parties located within the Data Centre; or
- (d) the interface point within the Data Centre or Data Centre Building for the relevant Services supplied by CTKL.

CTKL Network means the network operated by CTKL between CTKL points of presence.

Customer Authorised Representative means a person notified to CTKL as authorised by Customer to access the Customer Co-location Space in accordance with the IDC Service procedures.

Customer Cross-connect means an interconnection that runs between:

- (a) Customer Equipment located within the same Cabinet Space in the Co-location Space; or
- (b) consecutive Cabinet Spaces that are in the same cabinet row and which are supplied to the same Customer; or
- (c) Customer cabinets that are within the same Private Cage Space, Private Room Space or Floor-plate within Co-location Space which is wholly supplied to the same Customer.

Customer Equipment means for each Customer, all hardware, software and consumables owned and operated by the Customer, or its customers, Affiliates, or service providers, and which



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are housed in the Co-location Space.

Customer Equipment Receipt has the meaning given to it in Annex 1 clause 2.6.

Data Centre means the facility at which CTKL provides Co-location Space which can be on one or multiple floors of the Data Centre Building.

Data Centre Building means the building where the Data Centre is located.

Emergency Maintenance means maintenance which is required to be performed urgently in order to prevent loss or damage to the Co-location Space, Data Centre, Data Centre Building, Customer Equipment or any equipment or services of any third party using the Data Centre or Data Centre Building.

Environmental Services means air-conditioning, climate control and fire protection services provided by CTKL in relation to the Co-location Space.

Floor Plate has the meaning given to it in Annex 1 clause 2.3.

Internet Data Centre (IDC) Service means the provision of the Co-location Space, and may include the Concierge Services, Cross-connects, Power Service, Managed Equipment Installation Service, and any other ancillary support services as specified in the Service Order.

IDC Business Day means a day other than a Saturday, Sunday or a gazetted public holiday on which the banks are open for general banking business in the place where the relevant Data Centre is located.

IDC Service Guide means the document headed "CTKL Data Centre Service Guide and Policies" which sets out the technical specifications and service descriptions of the IDC Service.

Month means a calendar month.

Power Feed means an electrical power cable between the nearest local power distribution point for the power system of the Data Centre to the cabinet where the Customer Equipment is located.

Power Service means the Power Feed(s) provided by CTKL to Customer Equipment together with the associated electricity consumption of the Customer Equipment through the Power Feed(s), unless otherwise specified in the Service Order.

Private Cage Space has the meaning given to it in Annex 1 clause 2.3.

Private Room Space has the meaning given to it in Annex 1 clause 2.3.

Scheduled Maintenance means those activities which CTKL may undertake to repair and/or change the CTKL Network and/or Data Centre such that there is or is likely to be an impact (Service unavailability) on the Service, and CTKL has notified the Customer of the details of the activities (scope, duration, impact, etc.) at least 14 (fourteen) days in advance.

Temporary Storage Service has the meaning given to it in Annex 1 clause 2.6.

2. SUPPLY OF SERVICE

2.1 The Internet Data Centre Service does not include the provision of co-location or connectivity and cabling within CTKL premises provided pursuant to:

- (a) CTKL's obligations as a landing party for an international submarine cable system; or



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- (b) CTKL's interconnection or facilities access obligations under any applicable laws, which are supplied under other CTKL contractual terms and conditions.

2.2 CTKL grants the Customer a licence to install, operate, maintain and repair Customer Equipment in the relevant Co-location Space for the term. The Customer, in the course of providing its own services, may allow its customers or Affiliates to install equipment in and use the Co-location Space. However, the Customer remains responsible to CTKL for the Co-location Space and the Customer must ensure third parties using the Co-location Space comply with the requirements set out in this Annex 1. The Customer hereby indemnifies CTKL from and against any loss, costs, damages, expenses or liabilities which CTKL suffers, incurs or for which it becomes liable:

- (a) arising from claims brought against CTKL by third parties in connection with the acts or omissions of the Customer; or
- (b) in connection with any third parties which are directly or indirectly authorised by the Customer to access the Co-location Space (whether or not the Customer has knowledge of the third party or its access).

2.3 The types of Co-location Space which the Customer may order and CTKL may agree to provide are:

- (a) Cabinet Space - a lockable space in a cabinet or rack provided by CTKL. In some special cases, CTKL may provide partial Cabinet Space (e.g. quarter or half Cabinet Space), in such special cases, the Customer needs to share the same rack or cabinet (and same power feed to that rack or cabinet) with other customers;
- (b) Private Cage Space - a wire cage for use exclusively by the Customer, lockable by a mechanical key or, if the Customer requests, a card lock or key-pad lock or the like;
- (c) Private Room Space - a hard-walled room for use exclusively by the Customer, lockable by a mechanical key or, if the Customer requests, a card lock or key-pad lock or the like; or
- (d) Floor Plate - an area of bare floor space on which the Customer installs its own racks or cabinets and around which the Customer may elect to build its own cage.

2.4 As specified in the IDC Service Guide, some types of Co-location Space may not be available at every Data Centre. Where CTKL agrees to provide Floor plate, Private Cage Space or Private Room Space, CTKL shall provide the Customer with a floor plan attached to the Service Order which describes the lay-out of the Co-location Space.

2.5 Installation of Cross-connects requires CTKL's written approval, which shall not be unreasonably withheld. Cross-connects shall be provided by (at CTKL's discretion as far as local laws permit) either:



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- (a) CTKL, for which the Customer will pay the Non-Recurring Charges specified in the Service Order; or
- (b) the building owner or manager, as arranged by CTKL and at the Customer's expense; or
- (c) an appropriately licensed operator arranged either by CTKL at the Customer's request or by the Customer (with CTKL's prior written approval) and, in each case, at the Customer's expense.

2.6 Unless the Service Order specifies that they are not available, CTKL will provide the following Concierge Services:

- (a) "Customer Equipment Receipt" and "Temporary Storage Service" are services provided by CTKL where CTKL can receive shipments of Customer Equipment to the Data Centre during Business Hours and store the Customer Equipment in a storage space for a period not exceeding three (3) calendar weeks. For any storage period greater than three (3) calendar weeks, this service shall be subject to additional charges and CTKL also reserves the right, in its sole discretion acting reasonably, to dispose of Customer Equipment shipped to a Data Centre which has not been removed or installed by the Customer, with the cost of disposal to be borne by the Customer. In respect of this service CTKL shall not be responsible for verifying that the delivered shipments match any delivery note or packing list accompanying the shipment. CTKL shall bear no responsibility for the correctness and condition of the delivered shipments even if CTKL personnel have acknowledged receiving the shipments on the shipper's delivery note. CTKL is not responsible for any loss, theft, or damage to the Customer Equipment shipped to the Data Centre save for in respect of CTKL's negligence or wilful default. The Customer shall make its own arrangements for all shipping and equipment insurances in respect of the Customer Equipment received and stored in accordance with this clause. This service is also available to the Customer for Customer Equipment that is made available for being shipped away from the Data Centre. All other aspects of this service shall be provided by CTKL to Customer in accordance with the IDC Service Guide;
- (b) "Basic Remote Hands Service" is a service where CTKL provides first-line maintenance services to the Customer in respect of Customer Equipment installed in the Co-location Space. This service involves an on-site CTKL technician acting as the Customer's hands and eyes supervised remotely by a Customer Authorised Representative by telephone or other method of communication to perform simple maintenance tasks in relation to Customer Equipment which include:
 - (i) Powering Customer Equipment on or off;
 - (ii) Pushing a button, a reset button, or changing a toggle;
 - (iii) Securing cabling and connectors that connect to the Customer Equipment;
 - (iv) Reporting lights / displays on machines / terminals / consoles;
 - (v) Changing of pre-labelled, press-button-removable media (tapes, CDs) on demand and not on a routine basis;
 - (vi) Basic maintenance support for Cross-connects provided by CTKL, confined to the checking of physical cable connections and the simple swapping of the Cross-connect cables if the Customer has provided the Co-location Space with additional Cross-connect



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cables for redundancy; and

(vii) Basic inspection of the environmental conditions of the Co-location Space.

2.7 The provision of the Basic Remote Hands Service shall be remotely supervised always by a Customer Authorised Representative by telephone or other means of communication. CTKL is not responsible for this service or for troubleshooting of Customer Equipment without supervision, and CTKL shall not be liable for faults or damage to Customer Equipment where CTKL is acting solely upon the instructions of the Customer Authorised Representative. CTKL shall provide this service according to the IDC Service Guide.

2.8 The Concierge Services shall be provided at the Customer's request and:

- (a) in relation to Floor plate, according to the additional Non-Recurring Charges as specified in the Service Order; and
- (b) in relation to Cabinet Space, Private Cage Space and Private Room Space, at no additional charge to the Customer unless otherwise specified in the Service Order, although replacement of Cross-connects will be separately chargeable.

2.9 By agreement between the Customer and CTKL on a case by case basis and as specified in a Service Order, CTKL may provide a Managed Equipment Installation Service where CTKL will install the Customer Equipment to a rack or cabinet in the Co-location Space with the scope of the works and the relevant Non-Recurring Charges to be specified in the Service Order. The Managed Equipment Installation Service shall only be offered after a feasibility study has been conducted by CTKL. In order to complete the feasibility study, the Customer must provide details and drawings of the installation task, the date of the Customer Equipment delivery, and the specification of the Customer Equipment. Testing and software configuration of the Customer Equipment is not included with this service unless otherwise specified in the Service Order.

3. CTKL'S RESPONSIBILITIES

3.1 CTKL shall use its reasonable endeavours to ensure that, at the Ready for Service Date:

- (a) the Co-location Space is in good condition and available in accordance with the IDC Service Guide; and
- (b) any Cross-connect installed by CTKL is operational and maintained in accordance with the specification.

3.2 CTKL shall monitor the Environmental Services to ensure the Co-location Space complies



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with the temperature and other environmental requirements set out in the IDC Service Guide.

3.3 CTKL must, if it intends to do any maintenance which may materially adversely affect the Internet Data Centre Service, notify the Customer:

- (a) in the case of Scheduled Maintenance, in writing at least fourteen (14) days in advance; and
- (b) in the case of Emergency Maintenance, by the best available means as soon as reasonably practicable.

3.4 CTKL retains the right to access the Co-location Space, at any time and without notice, to inspect, maintain and repair the Co-location Space.

4. CUSTOMER EQUIPMENT

4.1 The Customer must follow all guidelines and policies related to Customer Equipment as specified in the IDC Service Guide. In addition, the Customer shall:

- (a) not install Customer Equipment that exceeds the Customer equipment weight loading guidelines specified in the IDC Service Guide. If the Customer Equipment weight exceeds the maximum weight loading, Customer must order additional Co-location Space or CTKL may refuse to allow the installation of Customer Equipment in excess of the maximum loading;
- (b) not connect Customer Equipment that consumes electrical power that exceeds the level of the Power Service supplied to the Customer as specified in the Service Order. Customer is also required to follow the Customer Equipment loading guidelines specified in the IDC Service Guide. If Customer Equipment draws a power loading exceeding the Power Service supplied and these guidelines, Customer must order additional capacity for the Power Service. If Customer refuses to order additional capacity, CTKL reserves the right to reduce the power supplied to the Customer Equipment or disconnect some of the Customer Equipment in order to bring the power loading within the ordered Power Service; and
- (c) update the Customer Equipment list that in respect of all Customer Equipment installed in the Co-location Space according to the guidelines in the IDC Service Guide.

5. CUSTOMER EQUIPMENT DELIVERY TO AND COLLECTION FROM A DATA CENTRE

5.1 Customer must follow the policies and guidelines concerning the delivery of Customer Equipment to, and the collection of Customer Equipment from, a Data Centre as specified in the IDC Service Guide.

6. POLICIES AND PROCEDURES ON USING THE CO-LOCATION SPACE

6.1 Customer must follow the policies and procedures on using the Co-location Space as specified in the IDC Service Guide.



7. **SECURITY ACCESS POLICIES**

7.1 CTKL shall provide Customer access to the Co-location Space according to the policies outlined in the IDC Service Guide. Customer and any Customer Authorised Representative must follow the Security Access Policies when accessing the Data Centre.

8. **CUSTOMER EQUIPMENT MAINTENANCE**

8.1 The Customer is responsible for maintaining Customer Equipment.

8.2 CTKL may, with the prior consent of Customer and without such consent in an emergency situation, suspend operation of Customer Equipment if CTKL reasonably suspects the Customer Equipment is interfering with the CTKL Network, other equipment in the Data Centre or the safe and efficient operation of the Data Centre.

9. **RELOCATION**

9.1 The Customer is entitled to rearrange or relocate Customer Equipment in the Co-location Space without CTKL's prior consent, provided that as rearranged the Co-location Space still complies with the IDC Service Guide.

9.2 Subject to Annex 1 clause 9.3, CTKL shall not move, alter or affix attachments to Customer Equipment without the Customer's prior written consent.

9.3 CTKL shall not re-locate Customer Equipment to another location unless:

(a) such relocation is reasonably necessary for material technical, operational or commercial purposes; and

(b) CTKL has obtained the Customer's prior written consent, such consent not to be unreasonably withheld.

9.4 CTKL, working with the Customer, will use its reasonable endeavours to minimise any adverse impact on the Customer's connectivity.

10. **TITLE**

10.1 Title to each item of the Customer Equipment remains with the Customer or the Customer's customer, representative, vendor, contractor or Affiliate (as the case may be), and CTKL shall have no right, title or interest in or to Customer Equipment, except as expressly provided in these terms.

10.2 Title to the Co-location Space and other CTKL equipment that support the provision of Co-location Space (including but not limited to: CTKL supplied cabinets, racks, cable trays, patch panels, cage/room partition, electrical systems, air-conditioning systems, fire protection system, security access control system) remain with CTKL.



10.3 Except where the building owner or manager provides and retains ownership in the Cross-connects, title to cabling used in Cross-connects passes to the Customer on installation. CTKL grants the Customer a licence during the term of this Agreement to keep the Cross-connects installed in the Co-location Space and to use them for the purposes contemplated by these terms.

10.4 Title in Cross-connects will revert, at no charge, to CTKL on termination of this Agreement.

11. NO LEASE

11.1 This is a services agreement and does not constitute a lease or sublease of real property. Customer acknowledges and agrees that it has been granted only a limited and non-exclusive licence to use the Co-location Space and the Data Centre in accordance with this Contract.

12. REMOVAL

12.1 The Customer must, at its own expense, remove all Customer Equipment and Customer Cross-connects from the Data Centre within five (5) IDC Business Days after the date of expiry or termination of these Service Terms. Customer shall return the Co-location Space to CTKL in the same condition as it was on the Ready for Service Date, normal wear and tear excepted.

12.2 CTKL is entitled to retain Customer Equipment until the Customer pays all outstanding amounts owed to CTKL and CTKL Affiliates. If CTKL terminates this Agreement in accordance with clause 11.1 of the Agreement as a result of Customer's failure to pay the outstanding amounts, title to and all ownership rights in Customer Equipment (which is not subject to a mortgage or legal security interest in favour of a third party) will immediately transfer to CTKL for no payment.

12.3 Title to and all ownership rights in Customer Equipment (which is not subject to a mortgage or legal security interest in favour of a third party) will transfer to CTKL for no payment if Customer Equipment is not removed from the Data Centre by the Customer within fifteen (15) IDC Business Days after expiry or termination of this Agreement (unless the delay is not caused by the Customer's own acts or omissions, in which event CTKL shall grant the Customer an additional period to remove the equipment) .

12.4 CTKL may dispose of Customer Equipment which is transferred to CTKL as it sees fit and may charge the Customer for any reasonable costs of disposal.

13. CUSTOMER WARRANTIES



13.1 The Customer represents and warrants that:

- (a) the Customer or its relevant customer is the owner, valid licensee, or authorised user of each unit of Customer Equipment;
- (b) the installation and use of Customer Equipment by the Customer will conform with the specifications for the Co-location Space set out in the IDC Service Guide; and
- (c) the Customer's use of all Cross-connects complies with all applicable laws.

14. **INSURANCE**

14.1 CTKL is not liable for any theft, damage or loss to the Customer Equipment while located within the Data Centre, except to the extent caused by CTKL's negligence or breach of its obligations in this Agreement, and then only to the extent that such theft, damage or loss is covered by CTKL's policies of insurance. Any damage or loss to Customer Equipment located within the Data Centre caused by sabotage, terrorism or similar events are not covered by CTKL's policies of insurance.

14.2 The Customer shall obtain, maintain and pay for valid and enforceable insurance policies with insurers reasonably satisfactory to CTKL and with a minimum limit of United States Dollars one million (USD 1,000,000) per occurrence for personal injury and equipment or property damage (in respect of property owned by CTKL, the Customer and third parties) within the Data Centre or arising from the Customer's use of the Internet Data Centre Service, or as otherwise required by applicable law, and, in particular, any applicable law relating to employer's or employee compensation.

14.3 CTKL shall obtain, maintain and pay for valid and enforceable insurance policies with reputable insurers at least as good as the coverage required of the Customer by CTKL.

14.4 The Customer shall produce to CTKL on request by CTKL certificates of insurance evidencing the levels of insurance required under these terms.

15. **FORCE MAJEURE AND REINSTATEMENT**

15.1 If the Data Centre and/or the Co-location Space is wholly or partially damaged by fire, typhoon, flood, labour strikes, civil unrest, war, acts of terrorism or by similar causes (to the extent such events are Force Majeure Events) to such an extent as to render it unsuitable for the contemplated uses under this Agreement, then either Party may elect, subject to the remaining terms in this clause 15 and within thirty (30) calendar days after such damage, to terminate this Agreement by giving the other written notice of termination. If either Party shall so elect to terminate on this basis, both Parties shall be released from further liability under the terms of the Agreement. If the Data Centre suffers only minor damage and has not been rendered wholly unsuitable for the contemplated uses under this



Agreement, or it is substantially damaged but the option to terminate is not exercised by either Party, CTKL shall proceed promptly to repair the damage. CTKL shall have a reasonable time within which to rebuild or make any repairs. Customer is responsible for repairing and replacing any damaged or destroyed Customer Equipment.

- 15.2 If CTKL is unable to provide the Internet Data Centre Services as a result of Force Majeure for a period in excess of thirty (30) consecutive days, either Party may terminate this Agreement without liability upon written notice to the other Party.

16. PRICE INCREASES

- 16.1 CTKL has the right by reasonable notice in writing to the Customer in any calendar year to increase the fees payable for the Internet Data Centre Services by whichever is the greater of (a) three per cent (3%) of the applicable existing fee; or (b) the percentage increase from the preceding twelve (12) months in the Consumer Price Index (or the official national price index of the country where the IDC Services are provided if not South Africa), or, if this index ceases to be published, any other consumer price index published in substitution; or (c) if CTKL is able to provide the Customer with valid evidence that the underlying costs of providing the Internet Data Centre Services (or any of them) have increased by more than three per cent (3%) over the preceding twelve (12) months, by the relevant evidenced costs. The applicable fee adjustment shall take effect from the beginning of the applicable calendar year. By charging fees that are not increased on the basis of this clause or receiving payments for such fees CTKL does not, either explicitly or tacitly, waive its right to the difference between the charged fees and the fees as they would have been if CTKL would have increased on the basis of this clause.
- 16.2 In addition to the right to increase fees under Annex 1 clause 16.1 and clause 4.10 of the Agreement, CTKL also has the right to charge an additional price increase for the IDC Service, provided CTKL informs the Customer by written notice to the Customer ("Price Increase Notice") stating: (i) the reason for such price rise (ii) the effective date of such price increases. The Customer has the right to object to the price increase set out in this paragraph, by objection notice to CTKL within thirty (30) days of receipt of the Price Increase Notice. Upon expiry of the thirty (30) day period and in the event that:
- (a) the Customer has objected to the price increase, the Agreement shall terminate after sixty (60) days from the date of the notice of the objection, without the Parties being required to provide a further termination notice. In the period between the Price Increase Notice and the date of the termination of Agreement, the price prior to the Price Increase Notice will continue to apply; and



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- (b) CTKL has not received an objection notice from the Customer, this shall be considered as a tacit acceptance of the price increase and the Customer shall be bound by the increased price as of the effective date as set forth in Price Increase Notice.



ANNEX 2

EQUIPMENT AND MAINTENANCE SERVICES TERMS AND CONDITIONS

The following additional terms will apply in relation to the Equipment and Equipment Maintenance Services.

1. **Additional definitions**

In addition to the definitions in the Agreement, in this Annex 2 the following words shall have the corresponding definition:

Additional Services means any Emergency Maintenance and/or any Excluded Maintenance performed by CTKL under this Agreement;

Corrective Maintenance means:

- (a) making any adjustments to the Equipment; and
- (b) replacing any parts or components of the Equipment, required to restore the Equipment to Good Working Order,

Excluded Causes means:

- (a) a defect in the manufacturer's design of the Equipment;
- (b) faulty materials or workmanship in the manufacture of the Equipment;
- (c) use of the Equipment with computer equipment or materials not supplied or approved in writing by CTKL;
- (d) any maintenance, alteration, modification or adjustment performed by persons other than CTKL or its Personnel;
- (e) the Customer or a third party moving the Equipment;
- (f) the use of the Equipment in breach of any of the provisions of this Agreement;
- (g) a failure, interruption or surge in the electrical power or its related infrastructure connected to the Equipment;
- (h) a failure or malfunction in the air conditioning or other environmental controls required for the normal operation of the Equipment, or an error or omission in the correct use of that air conditioning or other environmental controls by the Customer; or
- (i) the neglect or misuse of the Equipment;

Excluded Maintenance means any Maintenance Services required to restore any malfunctioning or failed Equipment to Good Working Order where the malfunction or failure results from or is caused by any of the Excluded Causes;



Emergency Maintenance means:

- (a) making any adjustments to the Equipment; and
- (b) replacing any parts or components of the Equipment, required to restore the Equipment to Good Working Order,

in accordance with paragraph 8.2;

Good Working Order means the Equipment operates in accordance with the Operating Manuals;

Operating Manuals means the standard manufacturer operating manuals and specifications relating to the Equipment;

Maintenance Services means Preventative Maintenance and Corrective Maintenance of the Equipment;

Preventative Maintenance means:

- (a) testing that the Equipment is functional; and
- (b) making any adjustments as may be required to ensure the Equipment remains in Good Working Order

2. Equipment

2.1 Equipment Quantity and description

- 2.1.1 The quantity and description of the Equipment shall be as set out in the Order Form.
- 2.1.2 All samples, drawings, descriptive matter, specifications and advertising issued by CTKL, and any descriptions or illustrations contained in CTKL's marketing materials or brochures are issued or published for illustrative purposes only and they do not form part of this Agreement.
- 2.1.3 Any typographical, clerical or other error or omission in any sales literature, quotation, price list, acceptance of offer, invoice or other document or information issued by CTKL shall be subject to correction without any liability on the part of CTKL.
- 2.1.4 CTKL reserves the right (but does not assume the obligation) to make any changes in the specification of the Equipment which are required to conform with any applicable legislation or, where the Equipment is to be supplied to the Customer's specification, which do not materially affect their quality or performance.

3. Delivery

- 3.1 CTKL shall use its reasonable endeavours to deliver the Equipment on the date(s) specified in the Order Form, but any such date is approximate only. If no dates are so



specified, delivery shall be within a reasonable time of the Commencement Date. Time is not of the essence as to the delivery of the Equipment and CTKL is not in any circumstances liable for any delay in delivery, however caused.

3.2 The Equipment may be delivered by CTKL in advance of the quoted delivery date on giving reasonable notice to the Customer.

3.3 Delivery shall be made during Normal Business Hours. CTKL may levy additional charges for any deliveries made outside Normal Business at the Customer's request.

3.4 CTKL shall be responsible for any damage, shortage or loss in transit, provided that:

(a) the Customer notifies it to CTKL (or its carrier, if applicable) within three (3) Business Days of delivery of the Equipment; and

(b) the Equipment has been handled in accordance with CTKL's stipulations.

3.5 Any remedy under this clause 2.2.4 shall be limited, at the option of CTKL, to the replacement or repair of any Equipment which is proven to CTKL's satisfaction to have been lost or damaged in transit.

3.6 CTKL may deliver the Equipment by separate instalments. Each separate instalment shall be invoiced and paid for in accordance with the provisions of this Agreement. Cancellation or termination by either party of any instalment shall not entitle the Customer to repudiate or cancel any other instalment.

4. Title and risk

4.1 The Equipment shall be at CTKL's risk until delivery to the Customer at the Premises.

4.2 Ownership of Equipment purchased by the Customer shall pass to the Customer on the completion of delivery.

4.3 Until ownership of Equipment purchased by the Customer has passed to the Customer, the Customer shall:

(a) hold the Equipment on a fiduciary basis as CTKL's bailee;

(b) store the Equipment (at no cost to CTKL) in satisfactory conditions and separately from all other equipment of the Customer or a third party, so that it remains readily identifiable as CTKL's property;

(c) not destroy, deface or obscure any identifying mark or packaging on or relating to the Equipment;

(d) indemnify CTKL and keep CTKL indemnified in relation to any loss or damage caused to the Equipment; and

(e) keep the Equipment insured on CTKL's behalf for its full price against all risks with a reputable insurer to CTKL's reasonable satisfaction, and hold the proceeds of such insurance on trust for CTKL and not mix them with any other money, nor pay the proceeds into an overdrawn bank account.



4.4 The Customer grants CTKL and CTKL's Personnel an irrevocable licence at any time to enter the Premises or any other premises where the Equipment is or may be stored in order to inspect it or, where the Customer's right to possession has terminated, to remove it. All costs incurred by CTKL in repossessing the Equipment shall be borne by the Customer.

5. **Export restrictions**

5.1 The Customer shall be responsible for complying with any legislation governing:

- (a) the importation of the Equipment into the country of destination; and
 - (b) the export and re-export of the Equipment,
- and shall be responsible for the payment of any duties on it.

5.2 CTKL shall be responsible for arranging for the testing and inspection of the Equipment at CTKL's premises before shipment.

6. **Warranty**

6.1 CTKL is not the manufacturer of the Equipment and accordingly CTKL shall use reasonable endeavours to transfer to the Customer the benefit of any warranty or guarantee given by the manufacturer to CTKL.

6.2 CTKL's Personnel are not authorised to make any representations or contractually binding statements concerning the Equipment.

7. **Licence of Software**

7.1 If CTKL refers to a software licence in the Order Form, the Equipment Charges includes the licence fee for the Customer's right to use the Software.

7.2 If the Customer is provided with any operating system software licence in respect of the Software, the Customer shall sign and return it to CTKL within five (5) Business Days of installation of the Software, unless the licence has been supplied on a "shrink-wrap" or "click-wrap" basis.

7.3 If no software licence has been provided to the Customer, the Customer hereby accepts a nonexclusive, non-transferable licence, terminable, [for the term of this Agreement] to use the Software for its own internal business purposes on the following conditions:

- (a) the Customer shall not copy (except to the extent permissible under applicable law or for normal operation of the Equipment), reproduce, translate, adapt, vary or modify the Software, nor communicate it to any third party, without CTKL's prior written consent;



- (b) the Customer shall not use the Software on any equipment other than the Equipment, and shall not remove, adapt or otherwise tamper with any copyright notice, legend or logo which appears in or on the Software on the medium on which it resides;
- (c) such licence shall be terminable by either party on twenty (20) Business Days' written notice, provided that CTKL may only terminate if the continued use or possession of the Software by the Customer infringes the developer's or a third party's rights, or CTKL is compelled to do so by the developer or by law, or if the Customer has failed to comply with any term of this Agreement; and
- (d) on or before the expiry of this licence, the Customer shall return to CTKL all copies of the Software in its possession.

8. Equipment Maintenance Services

8.1 CTKL shall perform the Equipment Maintenance Services at the Premises.

8.2 CTKL warrants to the Customer that:

8.2.1 the Equipment Maintenance Services shall be performed:

- (a) by an appropriate number of suitably qualified and experienced Personnel;
- (b) using all reasonable skill and care; and
- (c) in accordance with all applicable laws and regulations in force from time to time;

8.2.2 all components and equipment supplied or used in the course of the provision of the Equipment Maintenance Services shall operate in accordance with their technical specifications.

8.3 If the Order Form provides that maintenance of the Equipment shall be the responsibility of the manufacturer of the Equipment, the provisions of this clause 8 shall not apply and CTKL shall have no responsibility or liability for any maintenance of the Equipment.

9. Extra Services

9.1 In consideration of payment of the Extra Fees, CTKL shall perform the Extra Services on the terms and conditions set out in this Agreement.

9.2 CTKL shall use reasonable endeavours to manage and complete the Extra Services in accordance in all material respects with the specification for the Extra Services set out in the Order Form.

9.3 CTKL shall use reasonable endeavours to meet the commencement date and/or performance dates (if any) for the Extra Services specified in the Order Form, but any such dates shall be estimates only and time for performance of the Extra Services shall not be of the essence.

9.4 CTKL shall perform the Extra Services at the Premises. CTKL shall procure that its Personnel shall, while on site at the Premises, comply with the Customer's reasonable



health and safety and security policies provided that these policies have been brought to the attention of its Personnel.

9.5 CTKL warrants to the Customer that:

9.5.1 the Extra Services shall be performed:

- (a) by an appropriate number of suitably qualified and experienced Personnel;
- (b) using all reasonable skill and care; and
- (c) in accordance with all applicable laws and regulations in force from time to time

9.5.2 all components and equipment supplied or used in the course of the provision of the Extra Services shall operate in accordance with their technical specifications.

10. Customer obligations

10.1 The Customer shall:

10.1.1 be responsible (at the Customer's cost) for preparing the delivery location for the delivery of the Equipment and the performance of the Services;

10.1.2 at all reasonable times permit full and free access to the Premises and to the Equipment to CTKL and its Personnel and provide them with adequate and safe working space, and any other facilities as are reasonably required, to enable CTKL to perform the Services while at the Premises, including obtaining all necessary permits, authorisations, licences and consents for CTKL and its Personnel to deliver the Equipment and perform the Services at the Premises;

10.1.3 co-operate with CTKL and provide CTKL with any information that is reasonably requested in the delivery of the Equipment and/or performance of the Services, and ensure that such information is accurate in all material respects;

10.1.4 keep an operational logbook as instructed by CTKL; and

10.1.5 take any steps reasonably necessary to ensure the safety of CTKL's personnel when attending the Premises.

10.2 The Customer agrees to act in a timely manner and to provide properly competent and qualified Personnel with respect to its obligations under this Agreement and to any tasks to be undertaken by it, whether expressly set out in this Agreement or otherwise reasonably requested of it by CTKL. Delivery of the Equipment and performance of the Services are provided on the assumption that the Customer and its Personnel will fulfil their obligations and tasks on time and as stated.

10.3 If, as a result of any act or omission by the Customer or its Personnel (howsoever caused) which is not directly and wholly caused by CTKL (including the provision of any



incorrect or inadequate information or data by the

Customer), CTKL is prevented or delayed from performing any of its obligations under this Agreement or the cost of such performance increases, then:

- 10.3.1 the time for performance of CTKL's obligations will be extended for a reasonable period;
- 10.3.2 the Customer will be responsible at its own cost for storing the Equipment until the Premises are ready for delivery or performance of the Services and/or nominating alternative premises; and
- 10.3.3 the Customer shall pay CTKL on demand:
 - (a) at CTKL's standard time and materials rates for any additional time spent and materials used by it with respect to any delays or extra work caused by such act or omission; and
 - (b) all other reasonable costs, loss or damage which it sustains as a direct result of such act or omission.

10.4 The Customer shall not either on its own account or in partnership or association with any person, firm, company or organisation, or otherwise and whether directly during, or for a period of six (6) months from, expiry or termination of this Agreement, solicit or entice away or attempt to entice away or authorise the taking of such action by any other person, any of CTKL's Personnel who has worked on delivery of the Equipment and/or performance of the Services provided under this Agreement at any time during the term of this Agreement.

11. Intellectual Property

11.1 The Customer acknowledges that all Intellectual Property Rights used by or subsisting in the Equipment and in any and all materials, equipment and tools, drawings, specifications and data created or supplied by or on behalf of CTKL while providing the Services are and shall remain the sole property of CTKL or (as the case may be) its licensor(s) or other third party rights' owner(s), and the Customer shall not at any time make any unauthorised use of such Intellectual Property Rights, nor authorise or permit any of its Personnel or any other person to do so. The Customer shall keep the same in safe custody at its own risk and maintained and in good condition until returned to CTKL, and shall not dispose of or use the same other than in accordance with CTKL's written instructions or authorisation.

11.2 In relation to the Software:

11.2.1 the Customer acknowledges that it is buying only the media on which the Software



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is recorded and the accompanying user manuals;

11.2.2 nothing contained in these conditions shall be construed as an assignment of any Intellectual Property Rights in the Software or user manuals;

11.2.3 the Customer shall be subject to the rights and restrictions imposed by the owner of the Intellectual Property Rights in the Software and user manuals, and shall comply with all licence agreements, terms of use and registration requirements relating to them; and

11.2.4 the Customer agrees that except as expressly permitted by applicable law it will not decompile, disassemble or otherwise reverse engineer any Software. Requests for interface information relating to the Software shall be addressed in writing to CTKL marked for the attention of the Legal Officer.

11.3 Neither party shall have the right to use the other party's or its Affiliates' trademarks, service marks or trade names or to otherwise refer to the other party in any marketing, promotional or advertising materials or activities without the prior written consent of the other party (such consent not to be unreasonably withheld or delayed), except that CTKL may list the Customer as a customer of CTKL's products and services in sales, promotional and advertising materials.

12. **Warranty**

12.1 Each party warrants to the other party that it:

- (a) is duly incorporated and subsisting under, and the operation of its business is in compliance with, the law of the relevant jurisdiction; and
- (b) has the complete right and authority to enter into this Agreement without approval or consent of any third party.

13. **Additional terms for MAINTENANCE services**

13.1 **Performance of Maintenance Services**

13.1.1 CTKL shall attend the Premises during Normal Business Hours at a frequency as is reasonably determined by CTKL to perform Preventative Maintenance of the Equipment.

13.1.2 As soon as becoming aware that the Equipment is malfunctioning or has failed or is otherwise not in Good Working Order (Fault), the Customer must notify CTKL by contacting such telephone number and/or email address as CTKL may from time to time notify the Customer for this purpose.

13.1.3 On the Customer informing CTKL of a Fault, CTKL shall:



(a) use all reasonable endeavours to attend the Premises during Normal Business Hours; and

(b) use all reasonable endeavours to perform Corrective Maintenance of the Equipment.

13.1.4 In performing the and Maintenance Services, CTKL shall use all reasonable endeavours to restore any malfunctioning or failed Equipment to Good Working Order while in attendance at the Premises. Where this is not reasonably practicable, or not reasonably practicable within Normal Business Hours, CTKL shall either arrange for a further visit to the Premises within Normal Business Hours to complete the repair, or remove the Equipment or part of the Equipment for repair off-site.

13.1.5 CTKL shall procure that its Personnel shall, while on site at the Premises, comply with the Customer's reasonable health and safety and security policies provided that these policies have been brought to the attention of its Personnel.

14. **Additional Services**

14.1 On the Customer informing CTKL outside Normal Business Hours that the Equipment is malfunctioning, has failed or is not in Good Working Order, CTKL shall use all reasonable endeavours to attend the Premises and to perform Emergency Maintenance of the Equipment. Emergency Maintenance is an Additional Service and shall be charged at the Additional Services Rates for each of CTKL's Personnel reasonably required to attend the Premises. Any additional charges shall be calculated from when the Personnel arrive at the Premises until they leave the Premises.

14.2 CTKL is not obliged to perform any Excluded Maintenance.

14.3 Where CTKL is performing or has performed the Maintenance Services in circumstances where it is established that the Equipment was not in Good Working Order due to any of the Excluded Causes, CTKL may charge, and the Customer shall pay, the Additional Services Fees in respect of that work.

15. **Replacements and spare parts**

15.1 In performing the Equipment Maintenance Services, CTKL shall use all reasonable endeavours to source spare parts required to restore the Equipment to Good Working Order. Where CTKL is unable to source individual spare parts for less than this amount, CTKL shall have the right to charge the Customer for the spare parts.

15.2 All spare parts and/or replacements provided by CTKL to the Customer shall become



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part of the Equipment. All parts and components removed from the Equipment by CTKL in the course of performing the Equipment Maintenance Services shall no longer constitute part of the Equipment and will be the property of CTKL.

16. Customer's obligations

16.1 The Customer shall:

- (a) ensure that the Equipment is installed and kept in suitable premises and under suitable conditions, as specified in the Operating Manuals, permit only trained and competent Personnel to use it and follow any operating instructions as CTKL may give from time to time;
- (b) notify CTKL promptly if the Equipment is discovered to be operating incorrectly and keep accurate records of Faults;
- (c) not allow any person other than CTKL to maintain, alter, modify or adjust the Equipment without the prior written approval of CTKL;
- (d) not move the Equipment from the Premises without the prior written approval of CTKL (such approval not to be unreasonably withheld or delayed);
- (e) store any reserve equipment only in conditions approved by CTKL, and make this equipment available for periodic maintenance, as with all other Equipment; and
- (f) only use supplies or materials supplied or approved by CTKL (such approval not to be unreasonably withheld or delayed).

17. Additional terms for HIRE services

17.1 Premises

17.1.1 The Customer shall at its own cost be responsible for:

- (a) preparing the Premises for the delivery and installation of the Hired Equipment; and
- (b) providing sufficient facilities at the Premises: to enable the Hired Equipment to be installed and to function; and for CTKL to deliver and install the Hired Equipment and provide the Hire Services.

17.2 If requested to do so by the Customer, CTKL will inspect and prepare the Premises instead of the Customer, provided that this will be subject to agreement in the Order Form and will be subject to additional Charges.

17.3 The Customer is responsible for ensuring that its information technology system is compatible with the Hired Equipment and the Hire Services.

17.4 The Customer shall at all times give CTKL reasonable access to the Premises and to the Hired Equipment.



18. Invoicing and Payment

18.1 The Customer acknowledges and agrees that all payment obligations in relation to Charges relating to the Hired Equipment are:

- (a) unconditional;
- (b) non-terminable;
- (c) non-cancellable; and
- (d) not subject to any right of set-off or offset;

so that the Customer may not under any circumstances (including on the occurrence of an Insolvency Event):

- (a) be entitled not to, or refuse to, make any relevant payments of Charges or otherwise fail to fulfil its payment obligations in full in relation to any Charges relating to Hired Equipment; or
- (b) terminate the Agreement other than in accordance with the express terms of the Agreement and after all the payment obligations of the Customer under it have been fulfilled.

18.2 CTKL may increase the Charges for Hired Equipment annually. Any such increase in excess of the increase in the RPI over the period since the previous increase or (if none) the Effective Date, (whichever is the greater), will only be made by agreement with the Customer.

19. Title, risk and insurance

19.1 Title to the Hired Equipment (and all rights in relation to any Software) shall be retained by CTKL (or its licensors).

19.2 Liability for loss or damage to the Hired Equipment shall pass to the Customer upon delivery.

19.3 The Customer is liable for, and must insure the Hired Equipment against:

- (a) risk of physical loss of, or damage to, the Hired Equipment, for an amount equal to the full replacement value of the Hired Equipment; and
- (b) loss or damage caused by the Hired Equipment.

19.4 The Customer must notify CTKL immediately of any loss of, or damage to, the Products.

19.5 If any Hired Equipment is declared a total loss the hire of the Hired Equipment and this Hire Agreement will continue as to payment of Charges under this Hire Agreement until



the proceeds of insurance are received by CTKL, at which point the Hire Agreement will terminate insofar as it applies to the Hired Equipment concerned (but will remain in effect in relation to any products) and CTKL, in addition to any other entitlement under the Hire Agreement, will apply any proceeds of insurance received by it in or towards payment to CTKL of the sum necessary to compensate it for any loss incurred as a result of the loss of the relevant Hired Equipment. CTKL is hereby authorised by the Customer to give a good receipt to any relevant insurer in respect of insurance monies received by it under the Hire Agreement.

19.6 CTKL (acting fairly and reasonably) will have the right itself at the cost of the Customer to repair or have repaired any Hired Equipment which are damaged by accident, theft, vandalism or negligence (other than where this arises from any wrongful act or omission of CTKL, its employees or agents) but, if CTKL does not choose to do so, the Customer will be liable to reinstate or repair at its own expense (but subject to reimbursement from any insurance proceeds and except where the damage arises from any wrongful act or omission of CTKL, its employees or agents) any Hired Equipment which have not become a total loss and will continue to pay Charges.

19.7 The Customer shall use any Software in accordance with any licences required by the relevant licensors. In the event of any conflict between the terms of the applicable licensor's licence and the Hire Agreement, the licensor's terms shall prevail only in relation to the Software.

20. Customer Obligations

20.1 The Customer may use the Hired Equipment for the purposes of its business. The Hired Equipment is not to be used and the Customer will not permit it to be used for any purpose for which they are not designed.

20.2 The Customer will not use or permit the Hired Equipment to be used:

- (a) for hire;
- (b) for any illegal purpose; or
- (c) for any purpose not authorised in any policy of insurance applicable to the Hired Equipment.

20.3 The Customer will:

- (a) ensure that the Hired Equipment is operated:
 - (i) properly and safely;
 - (ii) in accordance with all applicable laws and regulations; and



- (iii) in accordance with the manufacturer's operating instructions;
- (b) maintain the Hired Equipment in accordance with the manufacturer's recommendations and, where the Hired Equipment is hired without Equipment Maintenance Services, pay for the maintenance of the Hired Equipment (provided that where the Hired Equipment is hired with Equipment Maintenance Services CTKL will either supply for arrange and pay for the supply of Equipment Maintenance Services);
- (c) ensure that any maintenance not carried out by CTKL or its agents is carried out by an authorised dealer of the Hired Equipment with the prior consent of CTKL;
- (d) bear the cost of the repair of any Hired Equipment resulting from improper use of the Hired Equipment by the Customer or by any other person (save for any employee or agent of CTKL);
- (e) take all necessary steps at its own expense to retain and recover possession and control of the Hired Equipment if the Customer loses possession or control of them and pay any sum required to remove or redeem any lien on the Hired Equipment;
- (f) permit CTKL or its authorised representatives at all reasonable times to enter upon the premises on which the Hired Equipment may from time to time be kept to inspect and test the condition of the Hired Equipment;
- (g) notify CTKL of any change in the address of any of the Premises detailed in the Order Form and upon request by CTKL promptly inform CTKL of the whereabouts of the Hired Equipment;
- (h) in respect of the condition and maintenance of the Hired Equipment, be solely responsible at its own cost for:
 - (i) regularly cleaning the Hired Equipment;
 - (ii) promptly repairing damage;
 - (iii) keeping accurate records of servicing; and
 - (iv) arranging the regular servicing of the Hired Equipment;
- (i) keep the Hired Equipment in good repair and condition (fair wear and tear excepted);
- (j) comply with CTKL's reasonable requirements from time to time with regard to the Hired Equipment;
- (k) pay for the costs of all repairs to the Hired Equipment which are not the responsibility of CTKL under this Hire Agreement; and
- (l) as against CTKL, and whether covered by the Customer's insurance or not, be responsible and pay for all repairs to the Hired Equipment necessary because of any accident, damage, theft, vandalism, negligence or misuse (except to the extent that these result from any negligent or other wrongful act or omission of CTKL, its employees or agents).

20.4 The Customer agrees that it will not:

- (a) without the prior written consent of CTKL effect any modification to the Hired



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Equipment;

- (b) remove or interfere with any identification marks affixed to the Hired Equipment;
- (c) alter or apply to the Hired Equipment any modification or accessory save in accordance with the manufacturer's recommendations and, if such modification or accessories are removed, all damage caused by such removal will be made good at the cost of the Customer to the reasonable satisfaction of CTKL;
- (d) sell, hire or grant any security or charge over or otherwise assign or dispose of the Hired Equipment or any interest in them or attempt or purport to do so;
- (e) use or permit the Hired Equipment to be used or operated in a manner contrary to any statutory provision or regulation or in any way contrary to law.

20.5

The Customer shall:

- (a) keep the Hired Equipment at the Site(s);
- (b) supply all assistance, documentation and other information reasonably requested by CTKL to enable or assist it:
 - (i) to diagnose or remedy a Fault or other issue relating to the Hired Equipment or Hire Services; or
 - (ii) to supply the Hired Equipment and Hire Services; and
- (c) make at appropriately frequent intervals, and maintain, backups of any data stored on the Hired Equipment;
- (d) implement and maintain reasonable industry-standard virus protection systems for its business.

20.6

The Customer shall be solely responsible for, and will indemnify CTKL against, any loss or damage resulting from any accident or other occurrence involving the Hired Equipment, provided the Customer will not be responsible for, and this indemnity will not apply to:

- (a) any accident or other occurrence, or any other loss, damage, cost or expense, arising from any negligent act or omission of CTKL, its employees or agents; or
- (b) any loss, damage, cost or expense for which CTKL has agreed to be responsible under the Hire Agreement.